



Application Form and Agreement for Exhibit Space
2010 IEEE International Geoscience
and Remote Sensing Symposium
July 25 – 30, 2010 • Honolulu, Hawaii, U.S.A.



Company Name _____

Address _____

City/State/Postal Code/Country _____

Phone _____ Fax _____

Please address further correspondence to _____

Title _____

Phone _____ Email _____

Please reserve ____ booths at the US\$ 2,000.00 Early Rate (on or before May 1, 2010)
 US\$ 2,250.00 Regular Rate (after May 1, 2010)

Booth Numbers (in order of preference) _____

Booth preferences will be accommodated whenever possible and are available on a first-come, first-served basis. Please refer to the exhibit hall diagram on page 3 of this application.

Payment in full must be submitted with this application. Checks should be made payable to **IEEE IGARSS 2010**, Federal Tax ID Number 13-1656633, or you may complete the credit card information below.

Credit Card Number for Exhibit Booth Fees (Visa, Mastercard, and American Express accepted)

_____ Expiration Date (MM/YYYY) _____

Total Payment US\$ _____ Name on Card _____

The issuer of the card identified here is authorized to pay the amount shown as Total Payment. I promise to pay such total (together with any other charges due thereupon) subject to and in accordance with the agreement governing the use of such a card.

Signature _____

I, the duly authorized representative of the above-mentioned organization, subscribe and agree to all terms and conditions, including, but not limited to, the rules and regulations stated with this form for exhibit space and services at the 2010 IEEE International Geoscience and Remote Sensing Symposium.

Print Name _____ Title _____

Signature _____ Date _____

Return this application with payment to:

Conference Management Services, Inc.
IGARSS 2010 Exhibits
3833 S Texas Ave, Ste 221
Bryan, TX 77802-4015 USA

(979) 846-6800 (phone)
(979) 846-6900 (fax)
exhibits@igarss2010.org
www.igarss2010.org

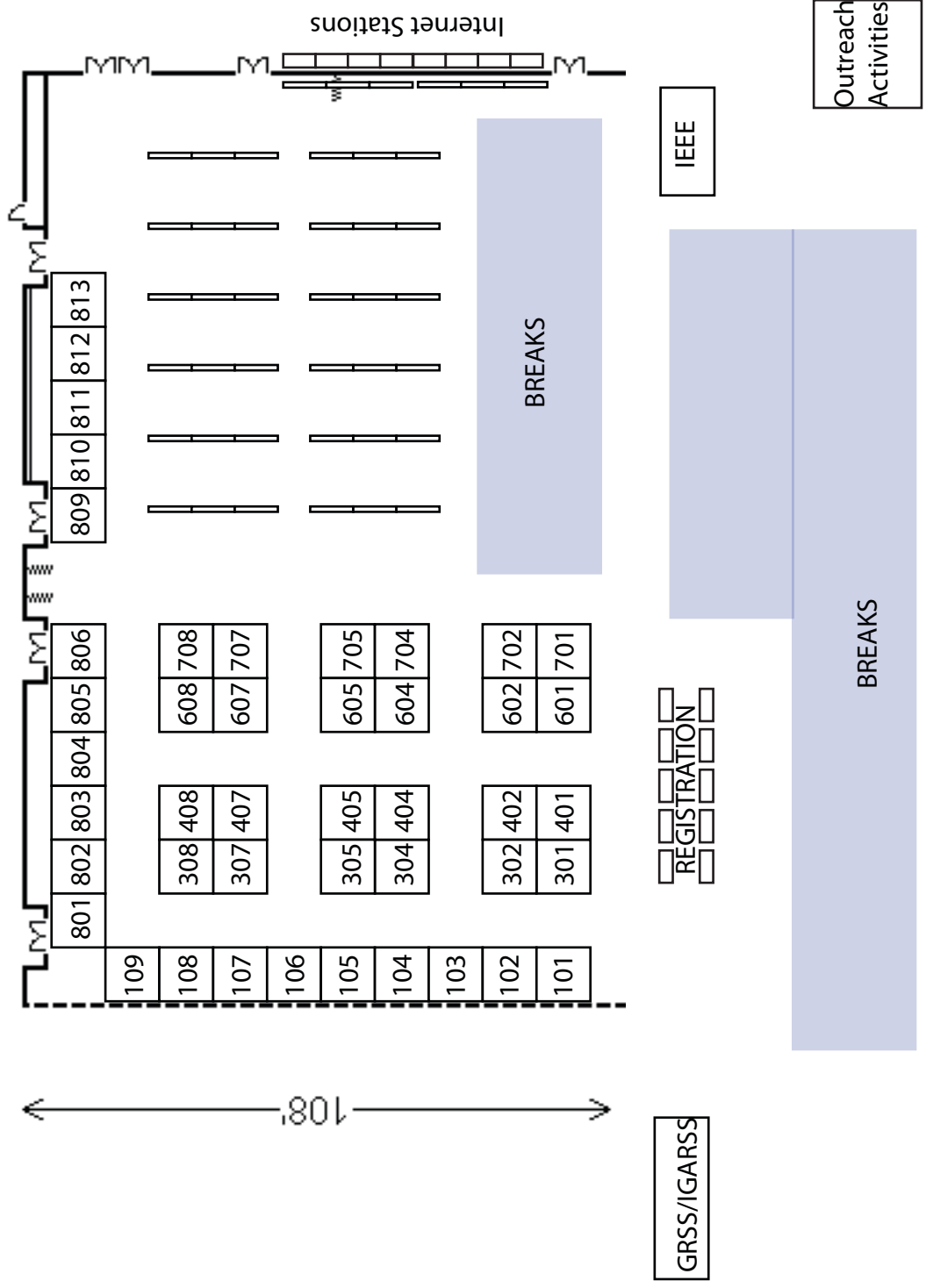
Note: Please do not email this form if credit card numbers are included.

Terms and Conditions

International Geoscience and Remote Sensing Symposium 2010 (IGARSS 2010)

Honolulu, Hawaii USA

- 1. CHARACTER OF THE EXHIBITION** ... The IEEE Geoscience and Remote Sensing Society (IEEE GRSS) and/or its designated agent reserves the right to determine the eligibility of any company, product or service and the right to restrict, prohibit or evict any Exhibitor or product which detracts from the character of the Exhibition or for any violation of the following Terms and Conditions.
- 2. LOCATION/DATES** ... IGARSS 2010 will be held at the Hilton Hawaiian Village, Honolulu, Hawaii USA, July 25 – 30, 2010. The Exhibition, will be open to all delegates Tuesday through Thursday.
Show Hours:
 - Tuesday, July 27, 2010 10:00 - 19:30
 - Wednesday, July 28, 2010 10:00 - 16:00
 - Thursday, July 29, 2010 10:00 - 16:00The meeting management reserves the right to make changes in the Exhibit hours; however, such changes will be made known as far in advance of the Exhibition as possible. As part of the contract with IEEE GRSS, all Exhibitors must guarantee that their booth will be staffed during all show hours.
- 3. INSTALLATION AND DISMANTLING** ... Spaces will be accessible to Exhibitors for setting up displays on Monday, July 26, 2010 from 8:00 - 17:00. Packaging and removal will be 16:00 – 18:00 on Thursday, July 29, 2010 and 8:00 - 12:00 on Friday, July 30, 2010, and should be completed by 12:00. Packing and removal of Exhibits prior to the close of the Exhibition is prohibited. Exhibitors shall be liable for all storage and handling charges for failure to remove Exhibits by the specified time and date .
- 4. BOOTH SIZE/FEE/EQUIPMENT** ... A full exhibit area is 8 feet x 10 feet at a cost of US\$2,000.00 (early rate) / US\$2,250.00 (regular rate). Maximum height for all materials erected is restricted by the hotel. Exhibitors who are using an island or peninsula configuration must contact show management for permission in advance of move in. Failure to make final payment constitutes a cancellation of this contract. See Cancellations section of the Terms and Conditions for details. Standard equipment entitlements include: organization name on provided nameplate, organization listing and 40-word description per exhibitor in the on-site directory and on the Symposium web site, list of symposium attendees (post Symposium,) and two exhibitor registrations granting access to plenary and technical sessions as an audience member. (Note that all presenting authors must pay for a regular delegate registration and may not use an exhibitor registration to meet this requirement.) Any additional equipment requirements may be acquired through show service vendors identified in the Service Manual.
- 5. AUDIO/VISUAL** ... Exhibitors are allowed to bring in their own audio-visual (A/V) equipment to use in their booths; however, show service personnel are not responsible for maintenance of such equipment. All A/V equipment leased through show services must be reserved in advance via the Service Manual forms.
- 6. SPACE ASSIGNMENTS** ... Space assignments are made by IEEE GRSS on a first-come, first-served basis, with all assignments made in the best interest of the Exhibition. The Exhibitor's booth location preference will be requested and assigned whenever possible. IEEE GRSS reserves the right to alter an Exhibitor's assigned space if it is deemed necessary in the best interest of the Exhibition and will consult with the Exhibitor before exercising this discretion.
- 7. SUBLETTING OF SPACE** ... The Exhibitor shall not assign, sublet or apportion the whole or any part of the space assigned or have representatives, equipment or materials from other firms than his own in the exhibit space without written consent of symposium organizers. Only one company shall be considered as the Exhibitor; any other company or unit in the space shall be considered a subsidiary or affiliate.
- 8. GENERAL REGULATIONS** ... Loudspeaker sound displays are prohibited. The symposium staff reserves the right to refuse any exhibit not in good taste or inconsistent with a meeting of this kind.
- 9. SAFETY CONSIDERATIONS** ... All exhibit and space materials must be in compliance with local fire and hazardous materials handling ordinances. Volatile oils, gases, other explosives or any substance prohibited by the city departments or authorities will not be permitted in the exhibition area.
- Likewise, all electrical work and wiring must be approved and installed in accordance with regulations. Corridors leading to exit doors and all entrance and exit doors should be kept clear of obstructions at all times. No objects are to be attached to or suspended from the fire sprinklers or light fixtures on the ceiling. Under no circumstances should the fire alarm call points, fire hose reels, fire extinguishers and exits be blocked or access to them be impeded by exhibition booths, partitions, exhibits or other objects.
- 10. OFFICIAL CONTRACTOR** ... An official Contractor will be designated in the Service Manual to perform services for Exhibitors. No Exhibitor or representative shall contract for such services with other than the said official Contractor without the express written consent of symposium organizers, which, for reasons of security, in their sole discretion can deny such permission.
- 11. ON- SITE REPRESENTATIVE** ... Exhibitors shall keep an attendant in their space during all exhibit hours.
- 12. SECURITY LIABILITY** ... Overnight security personnel will be present in the exhibit area. The Exhibitor assumes entire responsibility and agrees to protect, indemnify, and defend the Hilton Hawaiian Village Mid-Pacific Convention Center, IEEE GRSS, symposium sponsors and their employees and agents, harmless against all claims, losses and damages to persons or property, governmental charges or fines, and attorney's fees arising out of or caused by exhibitor installation, removal, maintenance, occupancy or use of exhibit premises or a part thereof, excluding any such liability caused by the sole negligence of symposium organizers, its employees and agents. In addition, Exhibitors acknowledge that the show services contractors and IEEE GRSS do not maintain insurance covering exhibit property and that it is the responsibility of the Exhibitor to obtain business interruption and property damage insurance covering such losses sustained through exhibition.
- 13. FACILITY DAMAGE** ... Exhibitors, or their agents, must not injure or deface the walls or floors of the building, the spaces, or the equipment in the spaces. When such damage occurs, the Exhibitor is liable to the owner of the property so damaged.
- 14. CANCELLATION** ... If space contracted is cancelled by the Exhibitor on or after May 15, 2010, or if the Exhibitor fails to occupy the space Contracted, IEEE IGARSS 2010 is entitled to the full amount of the space rental.
- 15. AMENDMENT TO EXIBITOR AGREEMENT** ... Any and all matters or questions not specifically covered by the preceding rules and regulations shall be subject solely to the discretion of the Symposium organizers and IEEE GRSS.
- 16. INABILITY TO PERFORM** ... If IEEE IGARSS 2010 should be prevented from holding the exposition by any cause beyond its control or if it cannot permit the Exhibitor to occupy his space due to circumstances beyond its control, IEEE IGARSS 2010 will refund to the Exhibitor the amount of the rental paid, and IEEE IGARSS 2010 shall have no further obligation or liability to the Exhibitor.
- 17. SALES PROMOTIONS AND DRAWINGS** ... All promotions conducted by the Exhibitor must be free of obligation on the part of the winner and participants. All promotions and drawings must be approved by IEEE GRSS prior to the opening of the event.
- 18. CO-SPONSORSHIPS AND GRANTOR ENTITLEMENTS** ... Completion of the co-sponsorship and grants portion of the Application Form is a commitment to support. Full payment must be received or the contract will be considered null and void and all promotional entitlements will be withdrawn. IEEE GRSS, at its discretion, may make reasonable changes, amendments or additions to entitlements. To be included in the Symposium On-Site program, as a Platinum or Gold contributor, IEEE GRSS must receive the contributor's signed Application and applicable donation by May 15, 2010. Missed deadlines are not remunerable by IEEE GRSS.
- 19. COMPLIANCE WITH TERMS AND CONIDITIONS** ... IEEE GRSS, at its discretion, may make reasonable changes, amendments or additions to these Terms and Conditions. Interpretations of these Terms and Conditions shall rest with show management and non-compliance can result in ejection of the offending Exhibitor or closing of the Exhibit.



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GRSS/IGARSS

REGISTRATION

IEEE

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Outreach Activities

Internet Stations

801 802 803 804 805 806
809 810 811 812 813

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